

## **EDINA PUBLIC MEETING PROCEDURES**

During "Public Hearings" the Chair will ask for public comment after City staff members make their presentations. If you wish to speak on the topic, you are welcome to do so as long as your comments are relevant to the discussion. To ensure fairness to all speakers and to allow the efficient conduct of a public hearing, speakers must observe the following guidelines:

- Individuals must limit their presentations to three minutes or less. The Chair will modify presentation times, as deemed necessary.
- Try not to repeat remarks or points of view made by prior speakers and limit comments to the matter under consideration.
- In order to maintain a comfortable environment for all those in attendance, the use of signs, clapping, cheering or booing or any other form of verbal or nonverbal communication is not allowed.

During "Public Comments," the Chair will ask to hear from those in attendance who would like to speak about something not on tonight's agenda. Individuals must limit their presentations to three minutes and cannot speak to an issue for which a public hearing was previously held and closed within the last thirty days or a matter scheduled for a future hearing on a specific date.

Individuals should not expect the Chair or Commission to respond to their comments. Instead, the Commission might direct the matter to staff for consideration at a future meeting.

### **ENERGY & ENVIRONMENT COMMISSION AGENDA FOR MEETING June 17, 2009, 7:00 PM – 9:00 PM**

- 1) Welcome, Call to Order, and Roll Call (2 min)
- 2) Discussion and Approval of Agenda and Agenda times (3 min)
- 3) Public Comment (10 min)
- 4) Discussion and Approval of May and (Special) June Meeting Minutes (5 min)
- 5) Committee Updates and Discussion
  1. WG and Chair Updates (30 min)
  2. Staff Report (10 min)
- 6) Commission Business
  1. EPA Climate Showcase Communities grant (10 min)
  2. Follow-up of PC and Council Meetings; Continue Planning (50 min)
- 7) Adjourn

The City of Edina wants all residents to be comfortable being part of the public process. If you need assistance in the way of hearing amplification, an interpreter, large-print documents or something else, please call 952-927-8861 72 hours in advance of the meeting.